**SELÇUK ÜNİVERSİTESİ**

**TURİZM FAKÜLTESİ**

**GASTRONOMİ VE MUTFAK SANATLARI BÖLÜMÜ**

**ÖĞRENCİ STAJ DOSYASI**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Stajyer Adı-Soyadı**  **(Name of Intern)** | |  | | | | | Fotoğraf  (Photo)  **ZORUNLU DEĞİLDİR** | |
| **T.C. Kimlik No (T.R. Id Number)** | | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  | | | | | |
| **Öğrenci No(Student Number)** | | |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  | | | | | |
| **E-Posta (E-Mail)** | |  | | | | |
| **Kayıtlı Olduğu**  **(Enrollment)** | **Bölümün Adı (Department)** | Gastronomi ve Mutfak Sanatları Bölümü  (Department of Gastronomy and Culinary Arts) | | | | |
| **Sınıfı (Grade)** | 1.Sınıf | 2. Sınıf | 3. Sınıf | | 4. Sınıf | | Other |
| **Akademik Danışmanı**  **(Name of Academic Supervisor)** |  | | | | | | |
| **Staj Bilgileri**  **(Internship**  **Information)** | **Dönemi (Period)** | 20…. Yaz Dönemi (Summer Period) | | | | | | |
| **Süresi (Duration)** | 30 Gün (Days): | | | | | | |
| **Ders Kodu**  **(Otomasyon sisteminden kontrol ediniz)** |  | | | | | | |
| **Başlama Tarihi (Start Date)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / | 2 | 0 |  |  | | | | | | | |
| **Bitiş Tarihi (End Date)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / | 2 | 0 |  |  | | | | | | | |
| **Staj Yapılan İşletme Bilgileri**  **(Information of Company Interned)** | **Adı (Name)** |  | | | | | | |
| **Yıldızı/Grubu (Group)** |  | | | | | | |
| **Hizmet Alanı (Industry)** |  | | | | | | |
| **Web Adresi (Web Page)** |  | | | | | | |
| **Adresi (Adress)** |  | | | | | | |
| **Tel. & Fax** |  | | |  | | | |
| **E-Posta (E-Mail)** |  | | | | | | |
| **Bölüm (Department)** |  | | | | | | |
| **Görev (Duty)** |  | | | | | | |

**HAFTALIK ÇALIŞMA BİLGİLERİ**

**(WEEKLY SERVICE INFORMATION)**

**1. HAFTA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | | | |  |  | | --- | --- | | **0** | **1** | | | | | | | |
| **HAFTA (Week)** | **From** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | **İle**  **(to)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | **arası** |
| **Günler (Days)** | | **Çalıştığı Bölüm ve Görev**  **(Department & Duty)** | **Çalışma Saatleri**  **(Hours Schedule)** | | | | **Çalışma Süresi\***  **(Hours Worked)** | | |
| **Başlama (Start)** | | | **Bitiş (End)** |
| Pazartesi (Monday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Salı  (Tuesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Çarşamba  (Wednesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Perşembe  (Thursday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cuma  (Friday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cumartesi  (Saturday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Pazar  (Sunday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| **Toplam Haftalık Çalışma Süresi (Saat) (Weekly Total Hours Worked)** | | | | | | | |  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) | | |  | | | | | | |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) | | |  | | | | | | |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | | | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | | | |
|  | | | | | | |

\*Normal izinli olduğu gün için bu alana “**İzinlidir**” İngilizce olarak “**Off Day**” yazılması gerekmektedir. Eğer sağlık sorunları vb. nedenlerden dolayı izinliyse bu alana ilgili durumun adıyla sağlık ise **“Sağlık-İzinlidir**” vb. şekilde (İngilizce: “**Health-Permitted**) yazılması gerekmektedir.

**HAFTALIK DETAYLI STAJ RAPORU**

**(WEEKLY DETAILED INTERNSHIP REPORT)**

|  |  |  |  |
| --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | |  |  | | --- | --- | | **0** | **1** | |
| **Yaptığı İşler (Work Accomplished)** | |
|  | |
| **Edindiği Bilgi ve Deneyimler** (**Knowledge and Experience Gained**) | |
|  | |
| **Karşılaştığı Sorunlar ve Bu Sorunlara Getirdiği Öneriler**  (**Problem Faced and Solution Offered)** | |
|  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) |  |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) |  |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | |
|  |

**HAFTALIK ÇALIŞMA BİLGİLERİ**

**(WEEKLY SERVICE INFORMATION)**

**2. HAFTA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | | | |  |  | | --- | --- | | **0** | **2** | | | | | | | |
| **HAFTA (Week)** | **From** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | **İle**  **(to)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | **arası** |
| **Günler (Days)** | | **Çalıştığı Bölüm ve Görev**  **(Department & Duty)** | **Çalışma Saatleri**  **(Hours Schedule)** | | | | **Çalışma Süresi\***  **(Hours Worked)** | | |
| **Başlama (Start)** | | | **Bitiş (End)** |
| Pazartesi (Monday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Salı  (Tuesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Çarşamba  (Wednesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Perşembe  (Thursday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cuma  (Friday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cumartesi  (Saturday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Pazar  (Sunday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| **Toplam Haftalık Çalışma Süresi (Saat) (Weekly Total Hours Worked)** | | | | | | | |  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) | | |  | | | | | | |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) | | |  | | | | | | |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | | | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | | | |
|  | | | | | | |

\*Normal izinli olduğu gün için bu alana “**İzinlidir**” İngilizce olarak “**Off Day**” yazılması gerekmektedir. Eğer sağlık sorunları vb. nedenlerden dolayı izinliyse bu alana ilgili durumun adıyla sağlık ise **“Sağlık-İzinlidir**” vb. şekilde (İngilizce: “**Health-Permitted**) yazılması gerekmektedir.

**HAFTALIK DETAYLI STAJ RAPORU**

**(WEEKLY DETAILED INTERNSHIP REPORT)**

|  |  |  |  |
| --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | |  |  | | --- | --- | | **0** | **2** | |
| **Yaptığı İşler (Work Accomplished)** | |
|  | |
| **Edindiği Bilgi ve Deneyimler** (**Knowledge and Experience Gained**) | |
|  | |
| **Karşılaştığı Sorunlar ve Bu Sorunlara Getirdiği Öneriler**  (**Problem Faced and Solution Offered)** | |
|  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) |  |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) |  |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | |
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**HAFTALIK ÇALIŞMA BİLGİLERİ**

**(WEEKLY SERVICE INFORMATION)**

**3. HAFTA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | | | |  |  | | --- | --- | | **0** | **3** | | | | | | | |
| **HAFTA (Week)** | **From** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | **İle**  **(to)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | **arası** |
| **Günler (Days)** | | **Çalıştığı Bölüm ve Görev**  **(Department & Duty)** | **Çalışma Saatleri**  **(Hours Schedule)** | | | | **Çalışma Süresi\***  **(Hours Worked)** | | |
| **Başlama (Start)** | | | **Bitiş (End)** |
| Pazartesi (Monday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Salı  (Tuesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Çarşamba  (Wednesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Perşembe  (Thursday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cuma  (Friday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cumartesi  (Saturday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Pazar  (Sunday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| **Toplam Haftalık Çalışma Süresi (Saat) (Weekly Total Hours Worked)** | | | | | | | |  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) | | |  | | | | | | |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) | | |  | | | | | | |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | | | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | | | |
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\*Normal izinli olduğu gün için bu alana “**İzinlidir**” İngilizce olarak “**Off Day**” yazılması gerekmektedir. Eğer sağlık sorunları vb. nedenlerden dolayı izinliyse bu alana ilgili durumun adıyla sağlık ise **“Sağlık-İzinlidir**” vb. şekilde (İngilizce: “**Health-Permitted**) yazılması gerekmektedir.

**HAFTALIK DETAYLI STAJ RAPORU**

**(WEEKLY DETAILED INTERNSHIP REPORT)**

|  |  |  |  |
| --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | |  |  | | --- | --- | | **0** | **3** | |
| **Yaptığı İşler (Work Accomplished)** | |
|  | |
| **Edindiği Bilgi ve Deneyimler** (**Knowledge and Experience Gained**) | |
|  | |
| **Karşılaştığı Sorunlar ve Bu Sorunlara Getirdiği Öneriler**  (**Problem Faced and Solution Offered)** | |
|  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) |  |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) |  |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | |
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**HAFTALIK ÇALIŞMA BİLGİLERİ**

**(WEEKLY SERVICE INFORMATION)**

**4. HAFTA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | | | |  |  | | --- | --- | | **0** | **4** | | | | | | | |
| **HAFTA (Week)** | **From** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | **İle**  **(to)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | **arası** |
| **Günler (Days)** | | **Çalıştığı Bölüm ve Görev**  **(Department & Duty)** | **Çalışma Saatleri**  **(Hours Schedule)** | | | | **Çalışma Süresi\***  **(Hours Worked)** | | |
| **Başlama (Start)** | | | **Bitiş (End)** |
| Pazartesi (Monday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Salı  (Tuesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Çarşamba  (Wednesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Perşembe  (Thursday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cuma  (Friday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cumartesi  (Saturday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Pazar  (Sunday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| **Toplam Haftalık Çalışma Süresi (Saat) (Weekly Total Hours Worked)** | | | | | | | |  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) | | |  | | | | | | |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) | | |  | | | | | | |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | | | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | | | |
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\*Normal izinli olduğu gün için bu alana “**İzinlidir**” İngilizce olarak “**Off Day**” yazılması gerekmektedir. Eğer sağlık sorunları vb. nedenlerden dolayı izinliyse bu alana ilgili durumun adıyla sağlık ise **“Sağlık-İzinlidir**” vb. şekilde (İngilizce: “**Health-Permitted**) yazılması gerekmektedir.

**HAFTALIK DETAYLI STAJ RAPORU**

**(WEEKLY DETAILED INTERNSHIP REPORT)**

|  |  |  |  |
| --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | |  |  | | --- | --- | | **0** | **4** | |
| **Yaptığı İşler (Work Accomplished)** | |
|  | |
| **Edindiği Bilgi ve Deneyimler** (**Knowledge and Experience Gained**) | |
|  | |
| **Karşılaştığı Sorunlar ve Bu Sorunlara Getirdiği Öneriler**  (**Problem Faced and Solution Offered)** | |
|  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) |  |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) |  |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | |
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**HAFTALIK ÇALIŞMA BİLGİLERİ**

**(WEEKLY SERVICE INFORMATION)**

**5. HAFTA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | | | |  |  | | --- | --- | | **0** | **5** | | | | | | | |
| **HAFTA (Week)** | **From** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | **İle**  **(to)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | **arası** |
| **Günler (Days)** | | **Çalıştığı Bölüm ve Görev**  **(Department & Duty)** | **Çalışma Saatleri**  **(Hours Schedule)** | | | | **Çalışma Süresi\***  **(Hours Worked)** | | |
| **Başlama (Start)** | | | **Bitiş (End)** |
| Pazartesi (Monday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Salı  (Tuesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Çarşamba  (Wednesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Perşembe  (Thursday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cuma  (Friday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cumartesi  (Saturday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Pazar  (Sunday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| **Toplam Haftalık Çalışma Süresi (Saat) (Weekly Total Hours Worked)** | | | | | | | |  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) | | |  | | | | | | |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) | | |  | | | | | | |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | | | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | | | |
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\*Normal izinli olduğu gün için bu alana “**İzinlidir**” İngilizce olarak “**Off Day**” yazılması gerekmektedir. Eğer sağlık sorunları vb. nedenlerden dolayı izinliyse bu alana ilgili durumun adıyla sağlık ise **“Sağlık-İzinlidir**” vb. şekilde (İngilizce: “**Health-Permitted**) yazılması gerekmektedir.

**HAFTALIK DETAYLI STAJ RAPORU**

**(WEEKLY DETAILED INTERNSHIP REPORT)**

|  |  |  |  |
| --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | |  |  | | --- | --- | | **0** | **5** | |
| **Yaptığı İşler (Work Accomplished)** | |
|  | |
| **Edindiği Bilgi ve Deneyimler** (**Knowledge and Experience Gained**) | |
|  | |
| **Karşılaştığı Sorunlar ve Bu Sorunlara Getirdiği Öneriler**  (**Problem Faced and Solution Offered)** | |
|  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) |  |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) |  |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | |
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**HAFTALIK ÇALIŞMA BİLGİLERİ**

**(WEEKLY SERVICE INFORMATION)**

**6. HAFTA**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | | | |  |  | | --- | --- | | **0** | **6** | | | | | | | |
| **HAFTA (Week)** | **From** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | **İle**  **(to)** | |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | **arası** |
| **Günler (Days)** | | **Çalıştığı Bölüm ve Görev**  **(Department & Duty)** | **Çalışma Saatleri**  **(Hours Schedule)** | | | | **Çalışma Süresi\***  **(Hours Worked)** | | |
| **Başlama (Start)** | | | **Bitiş (End)** |
| Pazartesi (Monday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Salı  (Tuesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Çarşamba  (Wednesday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Perşembe  (Thursday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cuma  (Friday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Cumartesi  (Saturday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| Pazar  (Sunday) | |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | | | | |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | : |  |  | |  | | |
| **Toplam Haftalık Çalışma Süresi (Saat) (Weekly Total Hours Worked)** | | | | | | | |  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) | | |  | | | | | | |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) | | |  | | | | | | |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | | | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | | | | | | | |
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\*Normal izinli olduğu gün için bu alana “**İzinlidir**” İngilizce olarak “**Off Day**” yazılması gerekmektedir. Eğer sağlık sorunları vb. nedenlerden dolayı izinliyse bu alana ilgili durumun adıyla sağlık ise **“Sağlık-İzinlidir**” vb. şekilde (İngilizce: “**Health-Permitted**) yazılması gerekmektedir.

**HAFTALIK DETAYLI STAJ RAPORU**

**(WEEKLY DETAILED INTERNSHIP REPORT)**

|  |  |  |  |
| --- | --- | --- | --- |
| **HAFTA SAYISI (Number of Week)** | |  |  | | --- | --- | | **0** | **6** | |
| **Yaptığı İşler (Work Accomplished)** | |
|  | |
| **Edindiği Bilgi ve Deneyimler** (**Knowledge and Experience Gained**) | |
|  | |
| **Karşılaştığı Sorunlar ve Bu Sorunlara Getirdiği Öneriler**  (**Problem Faced and Solution Offered)** | |
|  | |
| Stajyerin Adı Soyadı ve İmzası  (Name and Signature of Intern) |  |
| İşletme Yetkilisinin Adı-Soyadı/Unvanı  (Name and Title of Supervisor) |  |
| İşletme Yetkilisinin İmzası ve Şirket Kaşesi  (Signature of Supervisor and Company Stamp) | Onay Tarihi (Date of Signature)   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  | / |  |  | / |  |  |  |  | |
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